



## INSTITUTE OF GEOGRAPHY AND MILITARY HISTORY OF BRAZIL

ESTABLISHED ON NOVEMBER 07, 1936

AFFILIATED TO THE INTERNATIONAL COMMISSION OF MILITARY HISTORY (CIHM - ICMH)

*Home of Brazilian Military History*



### PROJECT 2026 / LI ICMH CONGRESS - ANNEX - GENERAL INSTRUCTIONS

These General Instructions provide the necessary information for completing the Registration Form, payments, writing, and submitting academic texts. Reading them is essential before beginning any participation process. **By submitting the registration form, the applicant accepts the provisions expressed herein and also authorizes the use of his/her image in the records, memory, and dissemination of the event.**

#### 1. CONGRESS THEME

It is included in the Congress's regulatory project. Its general expression is "BORDERS - INTEGRATION AND HARMONY *VERSUS* SEPARATION AND CONFLICT" and is detailed in that document.

Although the theme "Borders" is historically and closely connected to political activities and conflicts, it is important to emphasize that the academic papers to be presented must be free from ideological biases and particularized partisan positions.

#### 2. REGISTRATION

The **REGISTRATION FORM** must be completed on the website itself, online. The deadline expires on May 29th, 2026 (Friday). Registrations after this deadline will be analyzed on a case-by-case basis, and accepted, if possible, without price guarantees and depending on hotel availability.

**Please provide the following information:**

##### **Full name**

Your full name, without abbreviations. This is how it will appear on your Certificate of Participation.

##### **Form of address or title**

State your title: abbreviated military rank, Mr/Ms, Dr, Prof, Prof Dr, etc.

##### **Name by which you are best known**

This is the abbreviated, short name that will appear on your badge, along with your name.

Examples: Col Mendez - Prof Smith - Dr Lee - Mr Sherman - Ms Woo - Miss Daisy

##### **National Commission**

Indicate which Commission you are affiliated with. Or, if you are not affiliated (in particular, Registrations "E"), state your nationality.

##### **Clothing size**

Write **S** for Small, **M** for Medium, **L** for Large, **XL** for Extra Large, **XXL** for Extra Extra Large. This information is necessary for the eventual production of promotional items of different sizes.

##### **Date of birth**

(dd/mm/yyyy format) - day and month with two digits, year with four digits.

**Identity card or passport number** (ID cards for Brazilians and MERCOSUL countries) or passport number (other countries).

**Contact phone number** (country code, area code + number).

**Email/Email Address**

Please confirm your email address.

**Registration Type**

**A** = Full Congress participant, alone (one person, in a single room);

**B** = Full Congress participant, with a companion or with another congress participant (two people occupying the same double room).

**C** = Student Congress participant, enrolled in PhD programs (ICMH standard), with a reduced price.

**D** = Full Congress participant, resident in the city of Foz do Iguaçu or in the Triple Frontier region, not staying at the partner hotels, with access to academic presentations and activities scheduled in the official program; responsible for their own transportation to designated locations.

**E** = Extra listener (individual participant), not staying at partner hotels, with access only to academic presentations, without entitlement to the scheduled meals or visits, and responsible for their own transportation to designated locations

**FOR THOSE WHO MARK “B”**

Please provide the details of the second person. This refers to the second person occupying the same apartment. Indicate if this person is a companion or, possibly, another congress participant.

**FOR THOSE WHO MARK “C”**

Please provide your PhD course enrollment details (Institution, city, country, course name; formal proof will be requested later via email).

**FOR THOSE WHO MARK “D” or “E”** - an alert will appear.

**ATTENTION: THESE REGISTRATIONS HAVE SPECIFIC CONDITIONS. Ask for an “OK” or “acknowledged”.**

**Participation Package (Hotel and Number of Nights)**

Please specify which hotel and how many nights you wish to stay. These options do not apply to participants “D” and “E”.

**HOTEL SELECTION**

Agreements (contracts) have been signed with two local hotels for accommodations related to the Congress.

Choose which of the two contracted hotels you wish to stay in.

**Option “VC” - Hotel Vialle Cataratas (★★★★):**

Congress participants “A”, single occupancy, per day/per room = 93,00 €

Congress participants “B”, double occupancy, per day/per room = 114,00 €

**Option “VM” - Living Foz, Hotel AVM (★★★★):**

Congress attendees “C”, PhD (individual), day/per apartment = 35,00 € (mandatory)

Congress attendees “A”, individual, day/per apartment = 59,00 €

Congress attendees “B”, double, day/per apartment = 81,00 €

**Attention: the number of apartments at AVM is limited; we will prioritize PhD students and then serve others in order of registration dates.**

## NUMBER OF HOTEL RATES

Check-in date will be August 22nd, 2026 (Saturday). For option “6”, check-out will be on the 28th (Friday). For option “8” (for those who want the Post-Congress Tourist Itinerary), check-out will be on the 30th (Sunday).

There are also options for “7” (check-out on the 29th) or “9” (check-out on the 31st) days, for those who wish to vacate the accommodation later or need to coordinate their departure with flight schedules.

Check-in times are 2:00 PM and check-out times are 12:00 PM.

Similarly, agreements have been reached with transport providers, restaurants, entertainment venues, and others. Thus, registration will be done through a **package** (which will include transportation, meals, scheduled visits, translations, conference materials, souvenirs, etc.). Therefore, the entire administration will be the responsibility of IGHMB/CBHM, which will control the reservations. Payments will be made by the registrants to this Institute, which will settle accounts with the hotels and other institutions.

The total package prices (including applicable taxes and fees), to be paid by participants, will be calculated by multiplying the number of nights (6, 7, 8, or 9) by their price (depending on the hotel and type of accommodation), plus registration fees: €300.00 for Congress participants “A”, “B” and accompanying persons, and €100.00 for “C” (PhD students).

Congress participants “D” and “E”, who will not be staying at the partner hotels, will only be charged registration fees, respectively €300.00 and €80.00.

IGHMB will only be responsible for accommodation within these packages, negotiated with the two hotels exclusively for the 2026 Congress. If any registrant wishes to anticipate or extend their stay at their respective hotel, in a manner different from the four options presented, they must express their wish through a specific message by the registration deadline. If they do not do so, they will have to contract additional days directly with the reservation services of the desired hotel, at different prices and depending on availability.

### **Post-Congress Tourist Itinerary**

Check **YES** or **NO**

The cost is €300.00 - it adds to the total value of your chosen package.

### **Presentation of Academic Papers**

Check **YES** or **NO**

### **Language**

Please specify the language of your presentation: **Portuguese - English - Spanish**

### **Do you accept being a worktable moderator?**

Check **YES** or **NO**

## **3. INSTRUCTIONS REGARDING ACADEMIC PAPERS**

Deadline for information on titles, themes, abstracts, and CVs: June 12, 2026.

Submission of full texts: October 30, 2026.

Submission language: English (presentations may be in other languages, but the texts must be in English).

The submitted files must be identified as follows: ICMH 2026\_AUTHOR

NAME\_COUNTRY\_NUMERAL (abbreviated author's name, the same name provided on the Registration Form; numeral for cases of more than one file from the same person... 01... 02... 03 etc.)

#### **4. GUIDELINES FOR WRITING TEXTS**

The work must be aligned with the general theme, as detailed in the Project. The title must be in uppercase, bold, and centered. Below the title, aligned to the right, is the author's name. Footnote indicating the institution(s) to which the author belongs.

The text must be submitted in an open, editable Word file and be between 10 and 20 pages long, in A4 format, portrait orientation. Times New Roman font, font size 12 (TNR 12), 1.5-line spacing. Margins: left 2.5 cm; right, bottom, and top 2.0 cm. PDF files will not be accepted.

**It is important that the text is editable for layout purposes.**

Quotations of 4 (four) or more lines should be highlighted without quotation marks, indented 4 cm from the left, TNR 11 font, single line spacing. Quotations of up to 3 (three) lines should be in the body of the text, TNR 12 font, in quotation marks.

Regardless of the type of illustration, its identification should appear at the top, preceded by the descriptive word (drawing, diagram, flowchart, photograph, graph, map, organizational chart, plan, table, portrait, figure, image, among others), followed by its order number of occurrence in the text, in Arabic numerals, a dash, and the respective title. After the illustration, at the bottom, indicate the source consulted (mandatory element, even if it is the author's own production), caption, notes, and other information necessary for its understanding (if any). Illustrations should be cited in the text and inserted as close as possible to the passage they refer to. Objects (photos, drawings, maps, etc.) protected by copyright must have their respective usage permissions explicitly stated.

Tables should be cited in the text, inserted as close as possible to the passage they refer to. References should be made in footnotes at the end of the text.

#### **5. LEGAL STATEMENTS**

By submitting the work, the interested party declares their authorship, guaranteeing originality and that they do not reproduce, in whole or in part, the works of third parties without due permission. They also assume full responsibility for the content, including all statements and concepts expressed and, if there are quotations, figures, graphs or images, declare that all are duly referenced. In the case of images, they declare that they do not infringe rights or use open-source code or public domain sources. They assign the copyright relating to the work to the INSTITUTE OF MILITARY GEOGRAPHY AND HISTORY OF BRAZIL - IGHMB, located at Av. Rio Branco, 251, rooms 1212 and 1213, Centro, Rio de Janeiro - RJ, Brazil, CEP 20040-009, for the purpose of compiling the "Proceedings of the 51st ICMH Congress". They assign and transfer such rights. This is an irrevocable authorization for publication, total or partial reproduction, distribution, printing, republication, and quotations, in digital and/or printed format. The author declares that their work does not infringe copyrights or other intellectual property rights of third parties, exempting IGHMB from any liability and assuming, in this act, full moral and patrimonial responsibility for any legal violation of these rights or others related to intellectual property that may exist against third parties. The author declares to be aware that there will be no remuneration for the assigned copyrights, even if the final work is republished, given the gratuitous nature of the assignment. Finally, the author states that this act is free and conscious, being fully aware of and in agreement with the scientific, academic, technical, and cultural purposes of their article and the final work.

#### **6. PRICES AND PAYMENT METHODS**

All prices are listed in Euros (€ - EUR) to be converted to Brazilian Reais (R\$ - BRL) at the time of settlement.

The exchange rate applied is the “tourist rate”, at the selling price, plus applicable taxes and bank fees.

The exchange rate is floating and, in recent months, has varied between R\$ 6.28 (the lowest) and R\$ 6.79 (the highest). 2026 is an election year, with intense political activity, reflecting on the economy.

At this moment (January 2026), we are making calculations based on a rate (“estimated”) of R\$ 6.50 per € 1.00.

#### **a. Accommodation and Meals**

IGHMB has established an operational agreement with two hotels in the city of Foz do Iguaçu, as well as restaurants and entertainment venues/visiting sites. This creates an all-inclusive "package" (transportation, meals, tickets, etc.). The program has its details.

The two hotels are of different categories and have different locations.

Expenses incurred by guests at the hotels (extra consumption, laundry, telephone, etc.) are calculated and settled upon departure, directly at the reception desk of each establishment.

#### **b. Post-Congress Tourist Itinerary**

Congress participants interested in the Post-Congress Tourist Itinerary will also pay for it. Individual cost of €300.00.

#### **c. Payment Methods**

Payments will be made directly to IGHMB, according to the amounts informed to each participant after their Registration Form is processed. The following methods may be used:

Pix - IGHMB CNPJ (30.278.931/0001-17) **OR** email ([secretaria@ighmb.org.br](mailto:secretaria@ighmb.org.br))

Bank transfer or identified bank deposit

Banco do Brasil S/A (Code 001), branch 1211-4, account no. 380116-0.

International Transfers

Name: INSTITUTE OF MILITARY GEOGRAPHY AND HISTORY OF BRAZIL

IBAN: BR8500000000012110003801160C1

SWIFT: BRASBRRJSBO

Branch: 1211-4

Account: 380116-0

Credit cards, debit cards or cash - upon arrival at registration. Via credit cards, on the IGHMB website.

**Unique initial opportunity - payments made in advance, until March 27th, 2026 will have a special 5% (five percent) discount.**

#### **d. Cancellations**

In case of cancellation, amounts paid will be refunded, in the same form of payment, calculated at the current exchange rate, less any expenses already incurred, provided that the cancellation request is made up to 60 (sixty) days before the start of the event. Between 59 (fifty-nine) and 30 (thirty) days before, 40% (forty percent) will be refunded. After 30 (thirty) days, there will be no refund at all.

## **7. USEFUL INFORMATION**

Regarding the city of Foz do Iguaçu, we provide an informative summary on our website. The same applies to hotels.

The official time zone of Brazil, known as Brasília Time (BRT), is GMT-3. That is, 3 hours behind Coordinated Universal Time (UTC). The state of Paraná and the city of Foz do Iguaçu are within this time zone. The neighboring country of Argentina also follows it, while Paraguay is one

hour behind. All date and time references in the schedule and these instructions refer to this time zone.

The local electrical current is 127V/60 cycles. The Type N socket is used, a three-pin standard, with a design compatible with the Type C standard in Europe (**except** the United Kingdom, Ireland, Cyprus, and Malta).

Vaccines - In Brazil, proof of vaccination is not mandatory for entry into the country, at this time. However, the Ministry of Health recommends that international tourists update their vaccination status prior to arrival in Brazil, according to the vaccination schedule guidelines of their country of origin or residence, especially vaccines against yellow fever, polio, measles, rubella, diphtheria, and tetanus. Information at <https://www.gov.br/saude/pt-br/assuntos/saude-de-a-a-z/s/saude-do-viajante/vacina-para-viajantes> .

Visas - Consult the QGRV (General Table of Visa Regimes/Entry Visas to Brazil), available at <https://www.gov.br/mre/pt-br/assuntos/portal-consular/vistos/qgrv-simples-ing-10sep25.pdf>. We provide a copy on our page, but it is a good idea to check at the time of registration to see if there have been any changes.

Dietary restrictions - participants with such concerns (for health reasons, religion, etc.) should check the meal menus, as these alternatives are usually available and communicated.

## **8. VISITS TO NEIGHBORING COUNTRIES**

Although the region is a tourist destination and visits to Paraguay and Argentina are attractive, such excursions are not included in the Congress program, even for accompanying persons. This restriction is due to security concerns and border procedures. However, these visits are not absolutely prohibited. However, any excursions to these countries during the Congress will be exclusively private, with each interested party responsible for their decision, the necessary arrangements (transportation and guides), and customs and immigration procedures (passports, visas, required vaccinations, etc.).

In the Post-Congress Tourist Itinerary, if there are sufficient registrations, such itineraries may be included as an option.

Rio de Janeiro, RJ, January 22nd, 2026

**Brig Gen MARCIO TADEU BETTEGA BERGO**  
President of IGHMB/CBHM